ARKANSAS DEPARTMENT OF EDUCATION
PLC PILOT PROJECT
EVALUATION RUBRIC

Note to reviewers:

In evaluating this application, please keep in mind the goal is to create sustainable PLCs in each school based on a focused implementation. Schools can be at any point along the PLC continuum, and we are committed to working with a wide range of schools throughout this project – large, small, rural, urban, etc.

Please rate each application based on the criteria for each section, and add notes where applicable.

Introductory Letter

	0 pts.	1 pts.	2 pts.	3 pts.	Rating
Introductory Letter	Provides little or no evidence in addressing the criteria.	Provides some evidence in addressing criteria.	Provides evidence in addressing criteria	Addresses all criteria and provides clear, consistent, and convincing evidence in regard to criteria	

Introductory Letter Criteria:
- Narrative no longer than 2 pages (expected, but will not reduce score)
- Statement of need including student, teacher and community needs
- Demographic information included
- Intended outcomes generally expressed
- Reason for applying written
- Unique characteristics of school or community (optional)

Reviewer notes:

Applicant Needs

	0 pts.	1 pts.	2 pts.	3 pts.	Rating
Needs	Provides little or no evidence in addressing the criteria.	Provides some evidence in addressing criteria.	Provides evidence in addressing criteria	Provides clear, consistent, and convincing evidence and addresses all criteria	

Needs Criteria:
- Description of current needs of school
- Explanation of what is being done to address those needs
- Documentation as to the successes with strategies being implemented to address needs

Reviewer notes:

School Demographic Data

	0 pts.	1 pts.	2 pts.	3 pts.	Rating
School Demographic Data	Provides little or no evidence in addressing the criteria. All criteria may not be addressed.	Provides some evidence of in addressing expected criteria. Evidence may be lacking and/or all criteria may not be addressed	Provides evidence in addressing expected criteria	Provides clear, consistent, and convincing evidence and addresses all expected criteria	

School Demographic Data Criteria:
- Narrative of complete view of school's culture and surrounding community
- Includes components of data such as, but not limited to:
    - Student numbers
    - Student demographics
    - Free/Reduced lunch percentages
    - Teacher numbers
    - Average tenure of staff
    - Community/Parent/Business stakeholder information

Reviewer notes:

Evidence of Readiness for this Initiative

	0 pts.	1 pts.	2 pts.	3 pts.	Rating
Evidence of Readiness	Provides little or no evidence in addressing the criteria. All criteria may not be addressed.	Provides some evidence of in addressing expected criteria. Evidence may be lacking and/or all criteria may not be addressed	Provides evidence in addressing expected criteria	Provides clear, consistent, and convincing evidence and addresses all expected criteria	

Evidence of Readiness Criteria:
- Description of current school initiatives
- Statement regarding level of staff buy-in
- Explanation of existing PLC structures already in place in the school

Reviewer notes:

Evidence of Commitment to this Initiative

	0 pts.	1 pts.	2 pts.	3 pts.	Rating
Initiative Commitment	Provides little or no evidence in addressing the criteria. All criteria may not be addressed.	Provides some evidence of in addressing expected criteria. Evidence may be lacking and/or all criteria may not be addressed	Provides evidence in addressing expected criteria	Provides clear, consistent, and convincing evidence and addresses all expected criteria	

Initiative Commitment Criteria:
- Description of the level of staff commitment to project
- Explanation of ability and willingness to engage in intensive, onsite professional development
- Statement regarding support from district and other key stakeholders (parents, community)

Reviewer notes:

Evidence of Stakeholder Input and Commitment

	0 pts.	1 pts.	2 pts.	3 pts.	Rating
Stakeholder Commitment	Provides little or no evidence in addressing the criteria. All criteria may not be addressed.	Provides some evidence of in addressing expected criteria. Evidence may be lacking and/or all criteria may not be addressed	Provides evidence in addressing expected criteria	Provides clear, consistent, and convincing evidence and addresses all expected criteria	

Stakeholder Commitment Criteria:
- Explanation as to the depth and ways that the following are involved in the school:
  - Parents
  - Community
  - Business
- Description of level of district support

Reviewer notes:

Demonstrating Promise and Progress

	0 pts.	1 pts.	2 pts.	3 pts.	Rating
Demonstrating Promise and Progress	Provides little or no evidence in addressing the criteria. All criteria may not be addressed.	Provides some evidence of in addressing expected criteria. Evidence may be lacking and/or all criteria may not be addressed	Provides evidence in addressing expected criteria	Provides clear, consistent, and convincing evidence and addresses all expected criteria	

Demonstrating Promise and Progress Criteria:
- Description of current organizational assets that will contribute to the overall success (such as committed staff, existing structures, etc.)
- Explanation of how applicant will monitor and celebrate progress

Reviewer notes:

Existing PLC Practices in Place

	0 pts.			**3 pts.**	**Rating**
Existing PLC Practices	Provides little or no evidence in addressing the criteria. All criteria may not be addressed.			Provides clear, consistent, and convincing evidence and addresses all expected criteria	

Existing PLC Practices Criteria:

Scoring on this section relates only to whether or not the section was addressed. Schools can be anywhere on the continuum, but consideration will be given to providing a narrative of the school's understanding of their current reality in regard to PLC practices.

- These could include the following:
  - Teacher collaboration schedules
  - Student data access
  - Team structures
  - Building leadership team

Reviewer notes:

Sustainability of the Work

	0 pts.	**1 pts.**	**2 pts.**	**3 pts.**	**Rating**
Sustainability	Provides little or no evidence in addressing the criteria. All criteria may not be addressed.	Provides some evidence of in addressing expected criteria. Evidence may be lacking and/or all criteria may not be addressed	Provides evidence in addressing expected criteria	Provides clear, consistent, and convincing evidence and addresses all expected criteria	

Sustainability Criteria:

- Description of strategies/efforts towards continuous improvement
- Documentation of thoughts towards ongoing professional development
- Explanation of building capacity among staff

Reviewer notes: